



Navigation

Ctrl+Shift+W	Search for macros, LAMBDA's, and more
Ctrl+Shift+S	[J] Search sheets, [T] add table of contents
Ctrl+Shift+H	Trigger hyperlinks (within file/website URLs)
Ctrl+Shift+J	Several helpful options for selecting cells

Copy & Paste

Ctrl+Shift+C	Copy Special Picker: [S] Copy sum of selection or raw text [R] / [T] Copy range/name/sheet/file/name - Copy [W] file / [Q] shortcut to clipboard [B] Bulk copy ranges to other files/sheets
Ctrl+Shift+V	Paste Special Picker: - Paste [V] values, [F] formulas, [S] formats - Paste [W] widths, [L] links, [...T] transpose - Paste [U] unique values or [X] fixed values

Formatting

Ctrl+Shift+Y	Toggle 5 favorite fill colors
Ctrl+Shift+N	Toggle 5 favorite number formats
Search Number Formats	Search favorite number formats
Bulk Format Cells	Apply bulk formats in files/sheets
Tickmark Picker	Insert custom text/icons
Toggle Border	Toggle through favorite borders
Auto Column Widths	Fit column widths with max

Formulas

Search Formulas	Search/reuse favorite formulas
Bulk Edit LAMBDA's	Manage LAMBDA library
Show Cell References	Search/hop to formula references
Bulk Edit Named Ranges	Update named ranges in bulk
Toggle Formulas Values	Speed up recalculations
List Cell Errors	Shows all file formula errors
Wrap If Error	Wraps all cells with IFERROR()

Outlook

Ctrl+Shift+E	Email Picker: [O] Open from ID, [T] Toggle flag (from ID) [L] Email file link, [X] Export, [M] Merge [F] File emails to folders (rules/fuzzy match)
Bulk Edit Appointments	Bulk manage Outlook appts.
Bulk Edit Contacts	Bulk manage Outlook contacts
Create Send Emails	Bulk email creating/sending
Export Meeting Attendees	Get list of meeting attendees

Files & Folders

Create Subfolders	Create folders in bulk
List Directory Contents	Export a folder/file list
Bulk File Copy	Copy/rename files in bulk
Save Sheets to PDF	Export PDFs files in bulk

Filter & Sort

Ctrl+Shift+F	Filter Picker: [D] Save/re-apply common filters/sorts - Filter [T] in / [O] out selected values - Filter in/out [R] errors, [B] blanks, [Z] zeros [B] Bulk apply filters across multiple sheets
Ctrl+Shift+Z	Sort Picker: [Q] Quickly sort or apply saved sort [H] Sort horizontally, [W] sort sheet names [B] Apply sorting to multiple file ranges

Data

Swap Values	Swap values horizontally or vertically
Reverse Sign	Reverse values or formulas
Data Validation Picker	Quickly apply DV options
Toggle Unused Fields	Quickly toggle extra columns
Insert Counter Formula	Insert a dynamic counting formula
Modify Fields	Add/change fields/formulas in bulk
Pivot Picker	Adjust/format PivotTables

Other

Summarize Sheets	Add dynamic sheet summaries
Run Browser Steps	Automates browser actions
Select To Bottom/Right	Selects down/right past blanks
Print Picker	Apply favorite print settings
Cond. Formatting Picker	Several custom CF options
Insert Picker	Several custom insert actions
Delete Picker	Several custom delete actions

PowerPoint

Refresh PowerPoint Slides	Bulk copy/paste/replace slide data from Excel tables/charts
Bulk Slide [/Shape/Animation] Update	Use Excel to quickly make bulk PPT updates
PowerPoint Bulk Copy Paste	Copy/paste slide shapes/data in bulk to other slides
Save Slides To PDF	Save selected PPT slides to PDF

Pink text = default keyboard shortcuts (can be redefined if desired)

[X] = Picker codes/options

Blue text = searchable macro names

